

# Minutes of the Old City District Board of Directors Meeting

Tuesday, November 20, 2018 4:00 pm  
231 Market Street, Philadelphia, PA

**In Attendance:** Christopher McGill, Donn Clendenon, Danielle DelRe, Dick Goldberg, Lynn Haskin, Donal McCoy, Jennifer Nagle, Peter Rothberg, Joseph Ritchie, Carlo Sena, Adam Teterus, Josh Grimes (counsel)

**Absent:** Leo Addimando, Mary Hummel, Ashley Peel, Patrick Shillenn, Timothy Snowden, Albert Taus

**Staff:** Job Itzkowitz, Brett Mapp, Gabriella Sacidor

**Guests:** Gina Gilliam, Erik Derr

**Call to Order:** C. McGill called the meeting to order at 4:03pm.

## **Minutes:**

- October 2018 board meeting minutes were previously distributed via email.
- L. Haskin made a motion to approve the October 2018 minutes. 2<sup>nd</sup>/J. Ritchie. All in favor; approved.

## **Chairman's Report:** C. McGill

- C. McGill reminded everyone about the upcoming holiday events in Old City, and calendar appointments.
- C. McGill thanked everyone for their work and time this year.

## **Executive Director's Report:** J. Itzkowitz

- Meetings:
  - J. Itzkowitz and K. McGlinchey attended International Downtown Association (IDA) conference in San Antonio, TX.
  - J. Itzkowitz attended a meeting hosted by Senator Farnese to discuss CLAs with the PLCB.
  - J. Itzkowitz and K. McGlinchey attended meeting with the the Office of Transportation and Infrastructure Systems and LinkPHL.
  - J. Itzkowitz and G. Sacidor attended meeting for Philly Tech Week.
- Staff updates:
  - B. Mapp has been working on invoices.
  - G. Sacidor has been working on holiday promotions.
  - K. McGlinchey attended IDA, has been working on public space projects and liquor licenses.
- New openings:
  - The Bourse Food Hall officially open
  - Mamoun's Falafel opened at 300 Market Street.

Minutes prepared by G. Sacidor  
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- The Indian Grill opened at 114 Chestnut Street.
- NE Flower Boutique opened at 60 N. 2<sup>nd</sup> Street.
- Makhani opened at 7 N. 3<sup>rd</sup> Street.
- Independence Orthodontics opened at 14 S. 3<sup>rd</sup> Street.
- Administrative:
  - The 5 Year Plan & Budget is on schedule - City Council held a Rules Committee hearing November 14th at which Denis Murphy (Commerce Dept.) and J. Itzkowitz testified in favor of the legislation approving OCD's five-year plan and budget through 2023. There were no other witnesses to testify on that legislation, and the Committee unanimously voted to move the bill out of committee with a favorable recommendation.
  - The proposed 2019 budget was approved by Executive Committee.
    - J. Ritchie made a motion to approve the 2019 budget. 2<sup>nd</sup>/D. Goldberg. All in favor; approved.
- Upcoming dates:
  - The Public Meeting for the Park at 2<sup>nd</sup> and Market Streets will be held on Tuesday, November 27, at 5:30pm at the Christ Church Neighborhood House.
  - The Old City Tree Lighting will be held on Thursday, November 29, at 5:00pm at the Betsy Ross House.
  - The next Board of Directors meeting is Wednesday, December 19, 2018 at 4:00pm at 231 Market Street.

## **Treasurer's Report:** J. Itzkowitz

- J. Itzkowitz provided an overview of OCD's finances and assessment collection, on behalf of T. Snowden.

## **Committee Reports**

### **Marketing:** G. Sacidor, on behalf of P. Shillenn

- OCD is finalizing the 2019 Brochure.
- OCD is hosting a tree lighting ceremony on November 29, and is assisting with the promotion of holiday events around the neighborhood.

### **Clean and Safe:** T. Snowden

- 310 Market Street
  - An application for a liquor license for a Japanese restaurant to open next year. OCD filed a PTI and met with the owners, and is in the process of negotiating a CLA.
- 232 Market Street

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- An application for a liquor license for an axe throwing venue. OCD filed a PTI and has reached an agreement on CLA. This is a transfer of a license formerly at 239 Chestnut Street.
- An RCO meeting was held for zoning for this property as well.
- 69 N 2<sup>nd</sup> Street
  - An application for a liquor license for a boutique hotel, and OCD filed a petition to intervene. This is a transfer of a license formerly at 312 Race Street.
- OCD is drafting the ACAM contract renewal.

## **Economic Development:** D. Goldberg

- City expanded Indego station at 2<sup>nd</sup> & Market from 12 to 30 bike spots.
- Work is underway on the Market Street crosswalks across Bank, Bodine, Letitia, and Strawberry Streets. ADA curb ramps will be installed on Bank Street, and the remaining three crosswalks will have raised asphalt crosswalks.
- OCD met with the City and Intersection about the Link kiosks to discuss locations in Old City. OCD also recently met with the advertising vendor for the Big Belly units and discussed opportunities for OCD to get involved in that process.
- DRPA and PPA hosted a groundbreaking ceremony for the new parking spaces that will be installed under the Benjamin Franklin Bridge. Work has already begun on approximately 200 monthly parking spaces, and the Belgian block will be replaced after work is complete.
- OCD will host a final committee and public hearing meeting on November 27 at 5:30pm at Christ Church Neighborhood House. The design team will present multiple design alternatives for the park and solicit feedback.
- The relevant parties agreed to revisions to the easement for Dolly Ottey Park in principle.

## **Board Development:** P. Rothberg

- Resolutions for Betsy Oliphant Ross, Albert Taus, and Dick Goldberg should be introduced at City Council shortly.

**Old Business:** None.

**New Business:** None.

**Public Comment:** None.

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**Executive Session:** D. Goldberg made a motion to go into Executive Session to discuss personnel matters at 4:35pm. 2<sup>nd</sup>/L. Haskin. All in favor; approved. Executive session concluded at 4:59pm.

**Miscellaneous:** D. Goldberg moved to adopt a resolution regarding employee compensation. 2<sup>nd</sup>/J. Ritchie. All in favor; approved.

**Adjournment:**

- D. Goldberg moved to adjourn the meeting. 2<sup>nd</sup>/ J. Ritchie. All in favor; approved. The meeting adjourned at 5:00pm.

**The next meeting will be held on Wednesday, December 19, 2018 at 4:00pm, at 231 Market Street.**