In Attendance: Christopher McGill, Peter Rothberg, Dick Goldberg, Tim Snowden, Sheryl Bar, Pat Lavelle, Lynn Haskin, Laurie Townsend-Rapp, Harvey Spear, David Neff, Albert Taus, Luca Sena, Mary Hummel, Patrick Shillenn, Danielle DelRe, Josh Grimes (counsel)

Staff: Job Itzkowitz, Brett Mapp, Gabriella Sacidor, Kate McGlinchey

Absent: Leo Addimando, Reginald Cummings, Sonia Silverstein, Joe Ritchie

Guests: Dee Patel, Janet Kalter, Gina Gilliam

Call to Order: C. McGill called the meeting to order at 4:04pm.

Other Business:
- C. McGill requested an Executive Session at 4:05pm to discuss pending litigation.
- D. Goldberg made a Motion to enter Executive Session to discuss pending litigation. 2nd/ L. Haskin. All in favor.
- Exited Executive Session at 4:09pm.

Minutes:
- December 2016 board meeting minutes were previously distributed via email.
- D. Neff made a Motion to approve the December 2016 minutes. 2nd/ L. Haskin. All in favor; approved.

Special Business:
- Election slate for 2017 Board officers was previously distributed by email. All current officers are up for reelection unopposed.
- D. Goldberg made a motion that officers be reelected by acclamation for the 2017 term, 2nd/T. Snowden. All in favor; approved.

Chairman’s Report: C. McGill
- C. McGill welcomed Old City District’s three new Directors and thanked P. Lavelle for her work on board development.
Minutes of the Old City District Board of Directors Meeting

Wednesday, January 18th, 2017 4:00 pm
231 Market Street, Philadelphia, PA

Executive Director’s Report: J. Itzkowitz

- J. Itzkowitz met with the Pennsylvania Horticultural Society about possible future projects.
- J. Itzkowitz met with R. Snyderman and the management team at Prudential Bank.
- J. Itzkowitz presented at the Visit Philly stakeholders meeting at the American Revolution Museum.
- J. Itzkowitz and G. Sacidor attended the press announcement for the American Bible Society’s new Faith and Liberty Discovery Center.
- Staff updates: B. Mapp sent out all assessments this month; G. Sacidor completed the 2017 Marketing Calendar and is working on Old City Brunch promotion; K. McGlinchey researched CDC information and completed the CDC tax credit application.
- Administrative: Payroll/401k transition is almost complete; the TV has been installed in the conference room; staff will be getting sit/stand desks.
- There is one project (305 Chestnut Street) up for the RCO meeting immediately following today’s Board meeting.
- Next Board of Directors meeting is Wednesday, March 15th at 4pm.

Treasurer’s Report: T. Snowden

- T. Snowden provided year-end summary of OCD’s 2016 overall finances.
- T. Snowden provided an update on OCD’s current finances.

Committee Reports

Marketing: S. Bar

- The Committee is gearing up for 2017.
- The brochure is expected by the end of the month.
- G. Sacidor reported on ongoing projects: G. Sacidor & K. McGlinchey are working on updating the OCD website; the #myoldcityphilly Instagram campaign will launch in February; OCD will continue testing new newsletter formats.

Clean & Safe: D. Neff

- The owner of Bleu Martini signed a Community Benefits Agreement.
Minutes of the Old City District Board of Directors Meeting

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- 108 Chestnut “Mint Green” was heard by the OCD RCO in December. The RCO opposed the project, and the ZBA hearing is at the end of February.
- J. Itzkowitz, K. McGlinchey, & C. McGill met with the owner of Gaslight regarding potential changes to his CLA.
- The Committee met this month to review all outstanding issues.

**Economic Development:** D. Goldberg

- The Market Street Traffic Study review committee has its kickoff meeting this month.
- The Committee continues to review the Design Guide with NV5.
- The area from 6th Street to Columbus Blvd and Florist Street to Callowhill Street is in the process of becoming an RCO, Franklin North. D. Goldberg will serve as a liaison between Franklin North and OCD.
- J. Itzkowitz & K. McGlinchey submitted a CDC Tax Credit application for the Old City Community Fund.
- The Committee reviewed a memo prepared by staff regarding transitioning the Old City Community Fund into a CDC, and recommends that the Board vote to recommend that OCCF consider this transition.
- D. Goldberg made a motion for the Board to recommend that OCCF consider transitioning into a CDC. 2nd/L. Haskin. All in favor; approved.

**Board Development:** P. Lavelle

- There are five spots to fill on the board for 2018.
- P. Lavelle welcomed the new members and encouraged them to get involved in committees.
- Conflict of interest forms need to be completed and turned in.

**Old Business:** None.

**New Business:** None

**Public Comment:**

- J. Kalter asked if there was any update on the crosswalks on Market Street. J. Itzkowitz provided same.
• G. Gilliam provided an update on Independence National Historical Park’s 2016 visitation numbers.

Adjournment: D. Goldberg moved to adjourn the meeting. 2\textsuperscript{nd} / D. Neff. All in favor, approved. The meeting adjourned at 4:52 pm.

The next meeting will be held on Wednesday, March 15th at 4pm., at 231 Market Street.